

### EDR Training Schedule January 2003 – June 2003

#### UNDERSTANDING AND USING THE GRIEVANCE PROCEDURE

Feb. 12, 2003 9:00 am - 12:00 pm Richmond April 9, 2003 9:00 am - 12:00 pm Richmond

## ENHANCING MANAGEMENT'S RESPONSE TO EMPLOYEE GRIEVANCES

March 11, 2003 1:30 pm - 4:30 pm Richmond

#### BEST PRACTICES IN EMPLOYEE DISCIPLINE AND DISCHARGE

March 11, 2003 9:00 am - 12:00 pm Richmond

#### INTRODUCTION TO CONFLICT RESOLUTION SKILLS

Feb. 12, 2003 1:30 pm - 4:30 pm Richmond

# WORKING THROUGH DIFFICULT CONVERSATIONS ON THE WAY TO RESOLVING WORKPLACE CONFLICTS

April 9, 2003 1:30 pm - 4:30 pm Richmond

#### **BASIC MEDIATION**

May 14-16, 2003 8:30am - 5:00 pm Richmond

#### **GROUP MEDIATION**

June 12-13, 2003 8:30 am – 5:00 pm Richmond